

SUN COUNTRY REGIONAL HEALTH AUTHORITY

**MINUTES
November 28, 2012**

The Regular RHA meeting was held in Conference Room I, Tatagwa View, Weyburn, Saskatchewan.

PRESENT

Marilyn Charlton	RHA, Chairperson
Lori Carr	RHA, Vice Chairperson
Sharon Bauche	RHA Member
Derrell Rodine	RHA Member
Karen Stephenson	RHA Member
Gary St. Onge	RHA Member
Audrey Trombley	RHA Member
Alan J. Arthur	RHA Member

STAFF

Marga Cugnet	President and CEO
Pam Haupstein	Interim, VP – Finance & Corporate Services
Don Ehman	VP - Human Resources
Janice Giroux	VP – Community Health
Murray Goeres	Interim, VP – Health Facilities
Joanne Helmer	Communications Co-ordinator
Betty Nault	Recording Secretary

REGRETS

Robert Brickley	RHA Member
Vern Palmer	RHA Member
Dr. Alain Lenferna	VP – Medical

1.0 CALL TO ORDER AND ADOPTION OF AGENDA

M. Charlton called the meeting to order at approximately 1330 hours.

Addition to Agenda:

9.7 Lampman Health Centre Trust

64/12

Moved by L. Carr/S. Bauche

Carried.

That the Sun Country Regional Health Authority adopts the Regional Health Authority agenda for November 28, 2012 as amended.

2.0 CONFLICT OF INTEREST

There was no conflict of interest declared.

3.0 SCHR WALL WALK –STRATEGY DEPLOYMENT

M. Cugnet and Leadership Team members conducted a wall walk for the RHA members and media members in attendance at 1:40 p.m. As the accountable leads, the CEO and Vice Presidents reported out on the Quarter 2 results and key milestones for all the project plans that are being worked on throughout the SCHR. They also reviewed some of the measures that have been collected for each project. Report out ended at 2:20 p.m.

4.0 ADOPTION OF MINUTES**4.1 Regular RHA Minutes – September 24, 2012**

A copy of the September 24, 2012 Regular RHA minutes was circulated to all members.

65/12

Moved by L. Carr/K. Stephenson

Carried.

That the Sun Country Regional Health Authority adopts the Regular RHA minutes of September 24, 2012 as presented.

4.2 Practitioner Liaison Committee – November 15, 2012

A copy of the November 15, 2012 Practitioner Liaison Committee meeting minutes was circulated to all members.

66/12

Moved by D. Rodine/G. St. Onge

Carried.

That the Sun Country Regional Health Authority adopts the Practitioner Liaison Committee meeting minutes of November 15, 2012 as presented.

4.3 Finance and Audit Committee

A copy of the September 19, 2012 and November 21, 2012 Finance and Audit Committee minutes were circulated to all members.

November 21, 2012 Minutes - Revision to be made on Page 5, item 4.4 Banking Services – RFP, last sentence.
Add – “Credit Union” between the words “potential” and “merger”

To read: "Question was asked about the impact on SCHR banking services if the potential Credit Union merger happens."

67/12

Moved by L. Carr/G. St. Onge**Carried.**

That the Sun Country Regional Health Authority adopts the Finance and Audit Committee minutes of September 19, 2012 as presented and the November 21, 2012 minutes as amended.

5.0 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

6.0 REPORT OF THE CHAIRPERSON

M. Charlton reported on her activities as Chairperson from October 24 – November 28, 2012. She provided further information around the discussions that were held at several meetings she had attended including: SCHR Auditor Interviews, Community Leadership Network meetings and a meeting with Ministry of Social Services.

7.0 PRESIDENT AND CEO REPORT DISCUSSION

M. Cugnet reported out on all the Strategic Initiatives at the Wall Walk and provided further information on recruitment and retention initiatives as presented in the November 28, 2012 report.

8.0 FINANCIAL CONDITIONS

P. Haupstein reported on the Internal Board Report for October 31, 2012. She advised that at the end of October 31, 2012 there is a surplus being reported and that the projected forecast is for a slight surplus at year end March 31, 2013.

9.0 BOARD BUSINESS

9.1 Recommendations from Committee Meetings

**Practitioner Staff Appointments – September 24, 2012,
October 24, 2012 and November 28, 2012**

Appointment to Associate (Active) Staff Category

Dr. Sylvestre Erhaze – Psychiatry, Weyburn

Dr. Michael Ovueni – Estevan

Appointment to Dental Staff Category

Dr. Jason Hoium – Dentist, Weyburn

Appointment to Resident Staff Category

Dr. Tamara Holling – Weyburn

Appointment September 25, 2012 - November 25, 2012

Appointment to Temporary Staff Category

Dr. Deborah Djan – SMA Locum

Dr. Theodorah Brown – SMA Locum

68/12

Moved by S. Bauche/A. Trombley

Carried.

That the Sun Country Regional Health Authority accepts the recommendation of the Committee of the Whole and approves the practitioner staff applications for appointment as noted above to the Practitioner staff categories as presented and approves the privileges as recommended by the Sun Country Health Region Credentials Committee and Practitioner Advisory Committee.

October 24, 2012

Appointment to Temporary Staff Category

Dr. Melissa Filis – SIPPA

October 1 – November 18, 2012

Dr. Manjeet Kaur Hari Singh – SIPPA

October 1 – December 21, 2012

69/12

Moved by S. Bauche/L. Carr

That the Sun Country Regional Health Authority accepts the recommendation of the Committee of the Whole and approves the practitioner staff applications for Dr. Melissa Filis and Dr. Manjeet Kaur Hari Singh for appointment to the Temporary Staff Category for the period as noted above and approves the privileges as recommended by the Vice President Medical.

70/12

Moved by L. Carr/D. Rodine

Carried.

That the Sun Country Regional Health Authority accepts the recommendation of the Committee of the Whole and approves the practitioner staff application for Dr. O. Oduntan for appointment to the Temporary Practitioner staff category for the period November 23, 2012 – November 26, 2012 inclusive and approves the privileges as recommended by the Vice President, Medical.

Mainprize Manor and Health Centre Trust71/12 **Moved by K. Stephenson/V. Palmer****Carried.**

That the Sun Country Regional Health Authority accepts the recommendation of the Committee of the Whole and approves the transfer of funds from the Mainprize Manor and Health Centre Trust account to the Spectra Credit Union in the total amount of \$80,355.59.

Finance and Audit Committee – November 21, 2012**Policy LP-01-20-GP-75 Finance and Audit Committee**72/12 **Moved by G. St. Onge/D. Rodine****Carried.**

That the Sun Country Regional Health Authority accepts the recommendation of the Finance and Audit Committee and approves the revisions made to the Policy LP-01-20-GP-75 Finance and Audit Committee as presented.

9.2 Long Term Care Facilities Construction Projects Update

P. Hauptstein reported that the construction project in Radville is about 32% complete and it is planned to be move-in ready by July or early August 2013. The Redvers project is about 61% complete with the move to the new building planned for March 2013 with renovations to continue in the vacated space to be completed by July 2013. The Kipling Project is also moving forward with the Request for Proposals (RFP) being sent out and Design/Build meetings planned for December and January.

9.3 Community Health Advisory Networks Meetings

D. Rodine reported that the Fall Community Health Advisory Network meetings were completed on November 22nd. From the meetings there were some good questions received and the presentations on the Collaborative Emergency Centres and the SCHR Wall Walk of the 17 Strategic Project Plans for 2012-2013 were well received. Follow up is being done to ensure that answers to all the questions have been provided. The dialogue was very good at these meetings. The planning committee will begin organizing the spring meetings in January 2013.

9.4 Appointment of Auditor Services

73/12 **Moved by S. Bauche/K. Stephenson** **Carried.**

That the Sun Country Regional Health Authority accepts the recommendation of the Finance and Audit Committee and approves the proposal for audit services from the Virtus Group Chartered Accountants & Business Advisors LLP and appointment as SCHR Auditor for a period of one year, commencing the 2012-2013 fiscal year, renewable annually for a further four year period.

9.5 Awarding of Banking Services

74/12 **Moved by A. Trombley/D. Rodine** **Carried.**

That the Sun Country Regional Health Authority accepts the recommendation of the Finance and Audit Committee and approves the proposal for the provision of financial services to Sun Country Regional Health Authority from Spectra Credit Union, Estevan Sk. and re-appoints for a period of five years.

9.6 Executive Pay for Performance Plan 2012- 2013

75/12 **Moved by A. Trombley/G. St. Onge** **Carried.**

That the Sun Country Regional Health Authority accepts the recommendation of the Committee of the Whole and approves the 2012-2013 Executive Pay for Performance Plan for the President and CEO and Vice Presidents' as presented.

9.7 Lampman Health Centre Trust

Two letters of authorization were presented for the Lampman Health Centre Trust to transfer a total amount of \$17,092.50 from the Trust Account to the Spectra Credit Union for the purchases that were made for the Lampman Health Centre as noted in circulated documents.

76/12 **Moved by L. Carr/S. Bauche** **Carried.**

That the Sun Country Regional Health Authority approves the transfer of funds from the Lampman Health Centre Trust account to the Spectra Credit Union in the total amount of \$17,092.50.

10.0 **CORRESPONDENCE**

No correspondence was circulated.

11.0 **NEXT MEETING**

The next regular RHA meeting is scheduled for January 30, 2013 at 1:30 p.m., Conference Room I, Tatagwa View, Weyburn, Sk.

A revised 2013 schedule of meetings was circulated to all members.

12.0 **ADJOURNMENT**

K. Stephenson adjourned the meeting at approximately 1430 hours.

Original Signed By:

Marilyn Charlton, Chairperson

Marga Cugnet, President and CEO