

SUN COUNTRY REGIONAL HEALTH AUTHORITY

MINUTES **February 27, 2013**

The Regular RHA meeting was held in Conference Room I, Tatagwa View, Weyburn, Saskatchewan.

PRESENT

Marilyn Charlton	RHA, Chairperson
Lori Carr	RHA, Vice Chairperson
Sharon Bauche	RHA Member
Derrell Rodine	RHA Member
Karen Stephenson	RHA Member
Alan J. Arthur	RHA Member
Robert Brickley	RHA Member

STAFF

Marga Cugnet	President and CEO
John Knoch	VP – Finance & Corporate Services
Don Ehman	VP - Human Resources
Dr. Alain Lenferna	VP – Medical
Joanne Helmer	Communications Co-ordinator
Betty Nault	Recording Secretary

REGRETS

Gary St. Onge	RHA Member
Audrey Trombley	RHA Member
Janice Giroux	VP – Community Health
Murray Goeres	Interim, VP – Health Facilities

1.0 CALL TO ORDER AND ADOPTION OF AGENDA

M. Charlton called the meeting to order at approximately 1330 hours.

05/13

Moved by K. Stephenson/D. Rodine

Carried.

That the Sun Country Regional Health Authority adopts the Regional Health Authority agenda for February 27, 2013 as presented.

2.0 CONFLICT OF INTEREST

There was no conflict of interest declared.

3.0 **SCHR WALL WALK –STRATEGY DEPLOYMENT**

M. Cugnet and Leadership Team members conducted a wall walk for the RHA members and media members at 1:40 p.m. As the accountable leads, the CEO and Vice Presidents reported out on the key milestones for all the project plans that are being worked on throughout the SCHR. They also reviewed some of the measures that have been collected for each project. Report out ended at 2:10 p.m.

4.0 **ADOPTION OF MINUTES**

4.1 **Regular RHA Minutes – January 30, 2013**

A copy of the January 30, 2013 Regular RHA minutes was circulated to all members.

06/13

Moved by S. Bauche/K. Stephenson

Carried.

That the Sun Country Regional Health Authority adopts the Regular RHA minutes of January 30, 2013 as presented.

4.2 **Finance and Audit Committee – February 14, 2013**

A copy of the February 14, 2013 Finance and Audit Committee minutes was circulated to all members.

07/13

Moved by L. Carr/D. Rodine

Carried.

That the Sun Country Regional Health Authority adopts the Finance and Audit Committee minutes of February 14, 2013 as presented.

4.3 **Governance and Human Resources Committee – February 14, 2013**

A copy of the February 14, 2013 Governance and Human Resources Committee minutes was circulated to all members.

08/13

Moved by L. Carr/K. Stephenson

Carried.

That the Sun Country Regional Health Authority adopts the Governance and Human Resources Committee minutes of February 14, 2013 as presented.

5.0 **BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

6.0 REPORT OF THE CHAIRPERSON

M. Charlton reported on her activities as Chairperson from January 31, 2013 – February 27, 2013. She provided further information around the discussions that were held at several meetings/events she had attended including: Carolyn Corvi – Webinar, Kaizen Basics Training, Redvers District Health Foundation meeting, Finance and Audit Committee and Governance and Human Resources Committee meetings, City of Weyburn Council meeting, Kipling Facility project meeting and she will be attending the Governance Council meeting for 3sHealth tomorrow.

7.0 PRESIDENT AND CEO REPORT DISCUSSION

M. Cugnet reported out on the 2012-2013 Strategic Initiatives at the Wall Walk and provided further information as presented in the February 27, 2013 report on Telehealth sites and addition of one unit at Moose Mountain Lodge, Emergency Medical Services – new ambulances in Radville, Weyburn and Wawota, and reopening of Kipling Memorial Health Centre and hope to have Arcola Health Centre open in the near future.

8.0 FINANCIAL CONDITIONS

8.1 Internal Board Report – February 2013

P. Haupstein reported on the Internal Board Reports for January 31, 2013. She advised that there is a surplus being reported and the projected forecast is for a slight surplus at year end March 31, 2013. She provided some further explanation for some of the revenue and expense items.

09/13

Moved by L. Carr/K. Stephenson

Carried.

That the Sun Country Regional Health Authority accepts the Internal Board Report, Statement of Operations for the 10 months ended January 31, 2013 as presented.

9.0 BOARD BUSINESS

9.1 Recommendations from Committee Meetings

Asbestos Management Plan

10/13

Moved by S. Bauche/L. Carr

Carried.

That the Sun Country Regional Health Authority approves awarding the tender bid to Bersch and Associates to conduct a Regional Hazardous Material Assessment survey for twenty-five (25) facilities in Sun Country Regional Health Authority in the amount of \$113,200 plus taxes and authorizes the President and CEO to have signing authority for this project.

Practitioner Staff Appointments and Privileges

Appointment to Resident Staff Category

Dr. Ashley Selvig – Weyburn - *January 21, 2013 - March 2, 2013*

Appointment to Temporary Staff Category

Dr. Alex Lukubisa – Locum – *January 21, 2013 - June 30, 2013*

Dr. Parisa Ghassemi-Kakroodi – Arcola – *January 22, 2013 - May 31, 2013*

Dr. Msikazi Langeni – Estevan – *January 22, 2013 - May 31, 2013*

Dr. Chinwe Joy Osondu – Kipling – *January 22, 2013 - May 31, 2013*

Dr. Eghosa Ellis Amadasun – Oxbow – *January 22, 2013 - May 31, 2013*

Dr. Oluwagbejami Ayokunmi Runsewe – Weyburn – *Jan. 22, 2013 - May 31/13*

Dr. Joy Igbinovia – Weyburn – *January 22, 2013 - May 31, 2013*

11/13

Moved by K. Stephenson/A. Arthur

Carried.

That the Sun Country Regional Health Authority approves the practitioner staff applications and appointment to the Staff Category for the time period as listed above and approves the privileges as recommended by the Vice President Medical.

9.2 Long Term Care Facilities Construction Projects Update

J. Knoch reported that the construction project in Radville is about 50% complete and it is planned to be ready by mid-summer 2013. The Redvers project is about 80% complete with the move to the new building planned for early spring. SCHR is confident that we will be on target for both completions so that residents and patients can start moving into their new homes.

The Kipling Project is also moving forward with a recommendation expected to be provided for a successful design-build vendor in early March for this project.

9.3 Practitioner Staff Appointments and Privileges

Dr. Lenferna reported on the practitioner staff appointment/re-appointment list with a recommendation for approval and appointment/ reappointment by the Vice President, Medical, Regional Practitioner Credentials Committee and the Practitioner Advisory Committee.

Appointment to Resident Staff Category

Dr. Lise Legault – Weyburn (Expires April 26, 2013)

Appointment to Temporary Staff Category

Dr. Erin Hamilton, SMA Locum (Expires February 28, 2014)

Dr. Alex Lukubisa, Locum (Expires June 30, 2013)

Dr. Prince Charlie Manzini, SMA Locum (Expires February 28, 2014)

D. Farzana Timol, Locum (Expires June 30, 2013)

Appointment to Dental Staff Category

Dr. Meghan Betnar, Estevan

Appointment to Honorary Staff Category

Dr. Leslie William Bell, Arcola/Carlyle

Dr. Kamalesh Roy, Weyburn

Appointment to Active Staff Category

Dr. Folajimi Akinsete, Estevan

Dr. Mehdi Horri, Estevan

Reappointments to Active Staff Category

Dr. Karen Bigland, Weyburn

Dr. Nicolaas Botha, Oxbow

Dr. Allison Christie, Estevan

Dr. Allan Fong, Weyburn

Dr. Kathleen Fong, Weyburn

Dr. Philip Fong, Weyburn

Dr. Andre Grobler, Estevan

Dr. Nelly Helms, Radville

Dr. Shauna Hudson, Medical Health Officer, Weyburn

Dr. David Hyman, Oxbow

Dr. Alain Lenferna, Weyburn

Dr. Lettie. Kgobisa, Redvers

Dr. Mary McCollam, Weyburn

Dr. Donald MacRae, Psychiatrist, Carlyle

Dr. Omer Nyunheign, Weyburn

Dr. Catharina Meyer, Carlyle

Dr. Charles Omosigho, Estevan

Dr. George Milne, Regina (Specialist)

Dr. Khalid Sheikh, Estevan

Dr. Lise Morin, Arcola

Dr. Boyd Stewart, Weyburn

Dr. Werner Oberholzer, Radville

Dr. Edward Tsoi, Estevan

Dr. Dele Oyebode, Psychiatrist, Weyburn

Dr. Mariusz Paszkiewicz, Weyburn

Dr. Hakan Pehlivan, Estevan

Dr. Kyaw Shwe, Weyburn

Dr. Ganiyu Bolarinwa Suberu, Psychiatrist, Weyburn

Dr. Jessi Warren, Weyburn

Reappointment to Associate (Active) Staff Category

Dr. Sylvestre Erhaze, Weyburn

Dr. Efe Michael Ovueni, Estevan

9.4 Continuous Quality Improvement and Patient Safety - Quarterly Report – September 2012-December 2012

A copy of the Continuous Quality Improvement and Patient Safety Report for the period September 2012 to December 2012 was circulated to all RHA members for information. Discussion followed regarding the critical incidents reported in the November and December editions of *"The Quality Report"*. M. Cugnet provided further explanation and information on these incidents.

9.5 2012-2013 Audit Involvement – Virtus Group and Provincial Auditor

The Virtus Group and Provincial Auditor's memorandums require confirmation from the Sun Country Regional Health Authority indicating an understanding of each plan.

13/13

Moved by S. Bauche/L. Carr**Carried.**

That the Sun Country Regional Health Authority approves the Virtus Group Chartered Accountants and Business Advisors LLP terms of engagement to audit the financial statements of the Sun Country Regional Health Authority for the year ending March 31, 2013 and authorizes Marilyn Charlton, Chairperson, Finance and Audit Committee to sign the engagement letter.

14/13

Moved by K. Stephenson/L. Carr**Carried.**

That the Sun Country Regional Health Authority confirms that they have read and understand the audit involvement memorandum proposed by the Provincial Auditor Saskatchewan for the year ending March 31, 2013 and authorizes Marilyn Charlton, Chairperson, Finance and Audit Committee to sign the letter of January 25, 2013.

9.6 Trust Funds

9.6.1 Mainprize Manor and Health Centre Trust

A letter of authorization was presented for the Mainprize Manor and Health Centre Trust to transfer a total amount of \$22,130.79 from the Trust Account to the Spectra Credit Union for the purchases that were made for the Mainprize Manor and Health Centre as noted in circulated documents.

15/13

Moved by S. Bauche/L. Carr**Carried.**

That the Sun Country Regional Health Authority approves the transfer of funds from the Mainprize Manor and Health Centre Trust account to the Spectra Credit Union in the total amount of \$22,130.79.

9.7 Health Quality Summit – April 10 & 11

Registration is open for Inspire Health Quality Summit being held on April 10 and 11 at Evraz Place in Regina. RHA members are encouraged to attend and register for the summit.

Accommodations have been reserved at Hotel Saskatchewan. RHA members confirmed who would be attending and were asked to let B. Nault know their plans for accommodation. If any members require assistance with their registration they are to contact B. Nault.

10.0 CORRESPONDENCE

No correspondence was circulated.

11.0 NEXT MEETING

The next regular RHA meeting is scheduled for March 27, 2013 at 1:30 p.m., Conference Room I, Tatagwa View, Weyburn, Sk.

12.0 ADJOURNMENT

K. Stephenson adjourned the meeting at approximately 1430 hours.

Original Signed by:

Marilyn Charlton, Chairperson

Marga Cugnet, President and CEO