

**SUN COUNTRY REGIONAL HEALTH AUTHORITY**

**MINUTES  
May 29, 2013**

The Regular RHA meeting was held in the Community Centre – Main Hall, Kipling, Saskatchewan.

**PRESENT**

Marilyn Charlton	RHA, Chairperson
Lori Carr	RHA, Vice Chairperson
Gary St. Onge	RHA Member
Derrell Rodine	RHA Member
Karen Stephenson	RHA Member
Robert Brickley	RHA Member
Sharon Bauche	RHA Member

**STAFF**

Marga Cugnet	President and CEO
John Knoch	VP – Corporate and Finance Services
Janice Giroux	VP – Community Health
Murray Goeres	VP – Health Facilities
Dr. Alain Lenferna	VP – Medical
Pam Haupstein	Executive Director, Finance & IT
Joanne Helmer	Communications Co-ordinator
Betty Nault	Recording Secretary

**REGRETS**

Audrey Trombley	RHA Member
Alan J. Arthur	RHA Member
Don Ehman	VP - Human Resources

**1.0 CALL TO ORDER AND ADOPTION OF AGENDA**

M. Charlton called the meeting to order at approximately 1330 hours.

The following changes were made to Agenda:

- 8.1 Audited Financial Statements 2012-2013 - Tabled
- 9.6 Pay for Performance - added

25/13

**Moved by L. Carr/S. Bauche**

**Carried.**

That the Sun Country Regional Health Authority adopts the Regional Health Authority agenda for May 29, 2013 as amended.

**2.0 CONFLICT OF INTEREST**

There was no conflict of interest declared.

**3.0 SCHR WALL WALK –STRATEGY DEPLOYMENT**

M. Cugnet and Leadership Team members conducted a wall walk for the RHA members, Public and media members in attendance at 1:35 p.m. As the accountable leads, the CEO and Vice Presidents reported out on the 2013-2014 project plans and provided an update on the status of the work that is being done by each project team. Report out ended at 2:00 p.m. M. Charlton thanked the management team and staff for their work. It was noted that lots of good things are being done for better care for the patients.

**4.0 ADOPTION OF MINUTES****4.1 Regular RHA Minutes – March 27, 2013**

A copy of the March 27, 2013 Regular RHA minutes was circulated to all members.

26/13

**Moved by G. St. Onge/S. Bauche**

**Carried.**

That the Sun Country Regional Health Authority adopts the Regular RHA minutes of March 27, 2013 as presented.

**4.2 Board to Board Minutes – Border Line Housing Company (1975) Inc. – March 27, 2013**

A copy of the March 27, 2013 Board to Board meeting minutes with Border Line Housing Company (1975) Inc. was circulated to all members.

27/13

**Moved by K. Stephenson/D. Rodine**

**Carried.**

That the Sun Country Regional Health Authority adopts the Board to Board meeting minutes with Border Line Housing Company (1975) Inc. of March 27, 2013 as presented and directs the President and CEO to send a copy of the minutes to the Border Line Housing Company (1975) Inc., Board of Directors.

ACTION

The President and CEO is to send a copy of the Board to Board Meeting minutes of March 27, 2013 to the Border Line Housing Company (1975) Inc., Board of Directors.

**4.3 Board to Board Minutes – Radville Marian Health Centre  
– May 9, 2013**

A copy of the May 9, 2013 Board to Board meeting minutes with Radville Marian Health Centre was circulated to all members.

28/13

**Moved by S. Bauche/L. Carr**

**Carried.**

That the Sun Country Regional Health Authority adopts the Board to Board meeting minutes with Radville Marian Health Centre of May 9, 2013 as presented and directs the President and CEO to send a copy of the minutes to the Radville Marian Health Centre, Board of Directors.

*ACTION*

The President and CEO is to send a copy of the Board to Board Meeting minutes of May 9, 2013 to the Radville Marian Health Centre, Board of Directors.

**4.4 Practitioner Liaison Council Minutes – May 9, 2013**

A copy of the May 9, 2013 Practitioner Liaison Council meeting minutes was circulated to all members.

29/13

**Moved by S. Bauche/K. Stephenson**

**Carried.**

That the Sun Country Regional Health Authority adopts the Practitioner Liaison Council meeting minutes of May 9, 2013 as presented.

**4.5 Finance and Audit Committee Minutes – May 17, 2013**

A copy of the May 17, 2013 Finance and Audit Committee meeting minutes was circulated to all members.

30/13

**Moved by G. St. Onge/L. Carr**

**Carried.**

That the Sun Country Regional Health Authority adopts the Finance and Audit Committee meeting minutes of May 17, 2013 as presented.

**5.0 BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

## 6.0 REPORT OF THE CHAIRPERSON

M. Charlton reported on her activities as Chairperson from April 25, 2013 – May 31, 2013. She provided further information around the discussions that were held at several meetings/events she had attended including: Meeting with Kipling District Health Foundation, Radville Marian Health Centre Board to Board Meeting, Practitioner Liaison Council Meeting, Finance and Audit Committee meeting, Governance Education on May 27 & 28, 3sHealth Governance Committee, Conference Call regarding Provincial Strategy on Emergency Rooms and noted that she will be attending the Employee Recognition evening on May 31.

## 7.0 PRESIDENT AND CEO REPORT DISCUSSION

M. Cugnet reported on the Quality Assessment Reviews that are being conducted at all Long Term Care sites within SCHR. A report out to the Ministry of Health will be provided at the Provincial Leadership meeting on June 19<sup>th</sup>. She also reported on the Emergency Medical Services statistics regarding number of calls responded to and number of kilometers travelled as of March 31, 2013. She reviewed Primary Health Care and the work that is being done at the various sites throughout SCHR. She also reviewed Physician Recruitment and the Saskatchewan International Physician Practice Assessment (SIPPA) program.

## 8.0 FINANCIAL CONDITIONS

### 8.1 Audited Financial Statements 2012-2013

Further information is required for a decision to be made.  
It was agreed that this item will be tabled until June 26, 2013.

**ACTION:** Bring Forward to June 26, 2013

### 8.2 Budget 2013-2014 – Operating and Capital Equipment

J. Knoch and P. Haupstein provided a power point presentation on the 2013-2014 Operating and Capital Equipment Budget. J. Knoch provided an overview of the presentation and reviewed the quick facts related to the Budget amount of \$140,943,219 and staffing estimates and FTEs for 2013-2014. He presented the 2012-2013 Strategy Deployment initiatives and the Saskatchewan Government Budget Highlights.



## 9.2 Long Term Care Facilities Construction Projects Update

### 9.2.1 Redvers and Radville Projects

J. Knoch reported that the Redvers project is about 90% complete and working with the Redvers and District Health Foundation to move to the new building by end of June and commence with renovations following completion of the move. J. Knoch also reported that the construction project in Radville is about 82% complete, with a few delays related to sub-trades and some issues with flooding from the spring thaw. A report will be provided to the RHA members once a full evaluation is completed.

### 9.2.2 Kipling Integrated Health Centre Project

J. Knoch provided an update on the status of this project. Motion was brought forward from the April 24, 2013 Committee of the Whole meeting.

34/13

**Moved by L. Carr/S. Bauche**

**Carried.**

That the Sun Country Regional Health Authority accepts the recommendation of the Committee of the Whole and approves the awarding of the contract to Van-Mar Farrow as the successful proponent for the Kipling Integrated Health Centre project and designates signing authority to the President and CEO for this capital project. The Sun Country Regional Health Authority further directs the President and CEO to submit this recommendation to the Ministry of Health for approval.

J. Knoch further advised that a letter has been received from the Ministry of Health approving the recommended design of the new Kipling Integrated Health Centre. He asked the RHA for approval for the President and CEO to enter into negotiations with Van Mar Farrow for a Design/Build Contract for the Kipling Integrated Health Centre.

35/13

**Moved by G. St. Onge/D. Rodine**

**Carried.**

That the Sun Country Regional Health Authority authorizes the President and CEO to enter into negotiations with Van Mar Farrow for a Design/Build Contract for the Kipling Integrated Health Centre and designates signing authority to the President and CEO.

The total project cost for the Kipling Integrated Health Facility was recommended for approval by SCRHA.

36/13

**Moved by R. Brickley/K. Stephenson**

**Carried.**

That the Sun Country Regional Health Authority approves the total project cost for the Kipling Integrated Health Authority at \$25,115,201 including GST; according to supplementary conditions and amendments approved by the Sun Country Health Region.

M. Charleton advised the Public that the Sun Country Regional Health Authority is looking forward to working together with the Kipling District Health Foundation and community members on this project and seeing it to completion. The public were invited to have coffee and cake and to view the posters boards that were provided of the new Kipling Integrated Health Centre following the meeting.

### 9.3 **Practitioner Staff Appointments and Privileges**

Dr. Lenferna reported on the practitioner staff appointment/re-appointment list with a recommendation for approval and appointment/ reappointment by the Vice President, Medical, Regional Practitioner Credentials Committee and the Practitioner Advisory Committee.

#### Appointment to Resident Staff Category

Dr. Erin Selzer – Weyburn (May 6, 2013 to June 30, 2013)

#### Appointment to Associate (Active) Staff Category

Dr. Msikazi Langeni, Estevan (Expire February 28, 2014)

Dr. Chinwe Joy Osondu, Kipling (Expire February 28, 2014)

#### Appointment to Temporary Staff Category

Dr. David Archer, SMA Locum (May 10, 2013 to February 28, 2014)

#### Amendment to Privileges

Dr. Andre Grobler – D & C Privileges added

#### Appointment Extension

Dr. Phuma Lekota (new expiry of February 28, 2014)

Dr. Alex Lukubisa (new expiry of February 28, 2014)

Dr. Phinda Soko (new expiry of February 28, 2014)

Dr. Farzana Timol (new expiry of February 28, 2014)

37/13

**Moved by D. Rodine/S. Bauche****Carried.**

That the Sun Country Regional Health Authority members approves the practitioner staff applications for appointment and amendment to privileges as listed above and further approves the Practitioner staff categories as presented and the privileges as recommended by the Sun Country Health Region Vice President Medical, Credentials Committee and Practitioner Advisory Committee.

#### **9.4 Trust Fund**

##### **9.4.1 Gainsborough Health Centre Trust**

A letter of authorization was presented for the Gainsborough Health Centre Trust to transfer a total amount of \$11,049.50 from the Trust Account to the Spectra Credit Union for the purchases that were made for the Gainsborough Health Centre as noted in circulated documents.

38/13

**Moved by K. Stephenson/G. St. Onge****Carried.**

That the Sun Country Regional Health Authority approves the transfer of funds from the Gainsborough Health Centre Trust account to the Spectra Credit Union in the total amount of \$11,049.50.

#### **9.5 Patient Safety and Risk Management – Quarterly Report**

M. Cugnet presented The Quality Report for January – February 2013 and the Patient Safety and Risk Management Dashboard for the 4<sup>th</sup> Quarter of 2012-2013. M. Cugnet reviewed the reports and provided further information on the transfer and priority lists, the 5S Spring Fling and residents who are occupying a acute care bed is less than 3%. She reported that SCHR is working with Regina Qu'Appelle Health Region to ensure that SCHR residents are transferred back as soon as possible to SCHR facilities.

#### **9.6 Pay for Performance**

M. Cugnet explained that the Executive Pay for Performance Plan was implemented a few years ago for the Senior Leadership Team. She presented the 2013-2014 Executive Pay for Performance Plan to the RHA members for consideration and approval for submission to the Ministry of Health.



M. Cugnet reviewed the goals and targets that have been established by the Senior Leadership Team. The CEO and the Vice Presidents will be working on the same targets for this year.

39/13

**Moved by L. Carr/D. Rodine**

**Carried.**

That the Sun Country Regional Health Authority approves the 2013-2014 Executive Pay for Performance Plan for the President and CEO and Vice Presidents as presented and directs the President and CEO to submit the Plan to the Ministry of Health.

**10.0 CORRESPONDENCE**

No correspondence was presented.

**11.0 NEXT MEETING**

The next regular RHA meeting is scheduled for June 26, 2013 at 1:30 p.m., Conference Room I, Tatagwa View, Weyburn, Sk.

**12.0 ADJOURNMENT**

S. Bauche adjourned the meeting at approximately 1440 hours.

Original Signed by:

Marilyn Charlton, Chairperson

Marga Cugnet, President and CEO